

CHARLESTON COUNTY AVIATION AUTHORITY

Charleston International Airport • 5500 International BlvD: • =101 • Charleston, SC 29418-6911

Telle: (843) 767-7000 • Fax: (843) 760-3020

www.chs-airport.com

PLANNING COMMITTEE MEMBERS

Larry Richter, Chairman Mallory Factor Keith Summey Ellie Thomas

TUESDAY, JULY 23, 2013 9:00 A.M.

PLANNING COMMITTEE MEETING AGENDA

CALL TO ORDER

Pat Waters

GENERAL DISCUSSION

A. Presentation: Kent Vanden Oever, Air Projects, Inc.

B. RFP: Solicitation for Food & Beverage and News & Gifts Concession / CHS

Authority Staff has, with assistance from Air Projects, Inc., sub-consultant to Fentress Architects, developed a draft set of Request for Proposal (RFP) documents as it pertains to the concessions solicitation for Food & Beverage and News & Gifts at the Charleston International Airport. Implementation of the new concession program will require close coordination with the TRIP construction activities. Our team is prepared to provide the Committee with an overview of the RFP contents (see attached summary), proposed schedule, and the general process. Working through the Committee, our objective is to secure authorization from the full Board to proceed with this important solicitation.

II. EXECUTIVE SESSION DISCLAIMER

Authority Board meetings are open to the public; however, exceptions to the open meeting policy may occur from time to time when a member of the Authority Board makes a motion to enter into Executive Session regarding an item listed on the published meeting agenda. In compliance with existing provisions under State law, the motion for Executive Session must be approved by the Authority's Legal Counsel and voted on by all present Board members.

III. ADJOURNMENT