CHARLESTON COUNTY AVIATION AUTHORITY
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CHARLESTON COUNTY AVIATION AUTHORITY
CHARLESTON INTERNATIONAL AIRPORT
WEDNESDAY, APRIL 24, 2013
9:00 A.M.

TERMINAL REDEVELOPMENT & IMPROVEMENT PROGRAM COMMITTEE MEETING MINUTES

The Charleston County Aviation Authority held a Terminal Redevelopment & Improvement Program Committee Meeting on Wednesday, April 24, 2013, in the offices of the Aviation Authority.

Members of the Committee present were Chairman Pena, Messrs. S. Pryor, L. Richter, P. Waters, and Ron Mitchum.

Staff present were Ms. Stevens, Messrs. Connell, Fann, Goodstein, New, Tracey, Ms. Alexander, Ms. Beaman and Ms. Hamilton.

Others present were Tom Theobald (via telecom) and Greg Billingham (Fentress Architects); George Perinis (via telecom) Len Dillinger, Ken Burger and Michael Grandelski (Michael Baker, Jr., Inc.); Tom Skinner, Simeon Terry and Carson Knizevski (Austin-Hitt); Michael Watson (via telecom) and Dinos Liollio (Watson-Tate-Savory-Liollio), Rodney Williams (Williams Associates) Alex Haynes (Alex Haynes Consulting); Warren Wise (The Post and Courier) and Lauren Ratcliffe (CRBJ).

CALL TO ORDER

The meeting was called to order by Chairman Pena at approximately 9:06 a.m.

I. GENERAL DISCUSSION

A. Construction Administration Services

Baker recommends staff to authorize $7,000,000 at this time, and reserve the remaining $1,060,460.85 as a contingency amount, to be authorized by CCAA staff as needed as the project progresses, based on unforeseen conditions, construction complexities and required changes which necessitate additional efforts from the Fentress team; and Baker staff

and CCAA staff work together in a commitment to closely monitor Fentress' budget on a monthly basis (as this is to be a time and materials method of compensation) to ensure that the efforts conducted by Fentress are the result of a judicious approach to the needs of the TRIP program.

P. Waters moved, seconded by S. Pryor to recommend that the Board approve Baker's recommendation of Fentress' proposal to provide Construction Administration Services following the scope of work they have previously submitted for $8,060,460.85.

The motion was adopted 3-1. The vote was as follows:

Aye: S. Pryor, P. Waters and R. Mitchum

Nay: L. Richter

B. Inspection and Testing Services

S. Pryor moved, seconded by R. Mitchum to recommend that the Board approve Baker's recommendation to award a contract for Special Inspections and Testing Services to Terracon in the amount of $328,397. The motion was adopted.

C. CMR Pre-Qualification of Sub-Contractors

The Committee requested that Baker include in their monthly report a list of all pre-qualified subcontractors.

D. Work Authorization No. 5 with Austin | Hitt: Work Package 2 CGMP

At the May 2012 CCAA Board Meeting, a Contract was approved with Austin|HITT Joint Venture for Terminal Redevelopment and Improvement Program (TRIP) Construction Manager at Risk Services. A Work Authorization to the Construction Manager at Risk Contract has been negotiated with Austin|HITT at the not-to-exceed amount of $11,803,075 for Component Guaranteed Maximum Price (CGMP) Work

Package 2. CGMP Work Package 2 consists of the following work elements:

1. Inbound Baggage Handling System Equipment and Infrastructure
2. Sitework and Utilities Central Energy Plant-Infill A and Utility Corridor
3. Central Energy Plant Foundations and Structure
4. Passenger Boarding Bridges and Installation (4)
5. Elevators – Equipment and Install

At the April 18, 2013 CCAA Board Meeting M. Factor moved, seconded by P. Waters to conditionally approve CGMP Work Package #2 from Austin|HITT JV for items 1, 3, 4 and 5; deferring item 2 back to the TRIP Committee for a recommendation to be made to the Board at a Special Board Meeting to be held on April 29, 2013.

S. Pryor moved, seconded by P. Waters to recommend that the Board approve the complete CGMP Work Package #2 from Austin|HITT JV for a Component Guaranteed Maximum Price Amendment to the TRIP Construction Manager at Risk (CMR) Contract. The motion was adopted.

II. EXECUTIVE SESSION DISCLAIMER

Authority Board meetings are open to the public; however, exceptions to the open meeting policy may occur from time to time when a member of the Authority Board makes a motion to enter into Executive Session regarding an item listed on the published meeting agenda. In compliance with existing provisions under State law, the motion for Executive Session must be approved by the Authority's Legal Counsel and voted on by all present Board members.

The Committee did not go into Executive Session.

III. ADJOURNMENT

The Chairman declared the meeting adjourned at 10:02 a.m.

Respectfully yours,

Mr. Hernan Pena, Chairman