CHARLESTON COUNTY AVIATION AUTHORITY
CHARLESTON INTERNATIONAL AIRPORT • 5500 INTERNATIONAL BLVD. • #101 • CHARLESTON, SC 29418-6911
TELE: (843) 767-7000 • FAX: (843) 760-3020
WWW.CHS-AIRPORT.COM

OPERATIONS COMMITTEE MEMBERS
Spencer Pryor, Chairman
Tommy Hartnett
Michael Stavrinakis
Billy Swails
Pat Waters

THURSDAY, APRIL 25, 2013
10:00 A.M.

OPERATIONS COMMITTEE MEETING
MINUTES

The Charleston County Aviation Authority held an Operations Committee Meeting on Thursday, April 25, 2013, in the offices of the Aviation Authority.

Members of the Committee present were Chairman Pryor, Messrs. B. Swails and M. Stavrinakis.

Staff present were Mses. Stevens, Alexander, Beaman, Hamilton, McGhee, and Olmstead, Messrs. Brammer, Britnell, Carew, Connell, Fann, Goodstein, New, and Tracey.

Others present were Gary Davis, President of DavisAir, Inc.

CALL TO ORDER

Chairman S. Pryor called the meeting to order at approximately 10:00 a.m.

I. Mt. Pleasant Regional Airport

A. Background Information – Fixed Based Operation (FBO)

Director Stevens provided a presentation regarding Mount Pleasant Regional Airport (LRO) and the background of the Fixed Base Operation (FBO) and history of related Solicitations for the Fixed Based Operator.

B. Minimum Standards

Director Stevens reviewed the current Minimum Standards with the Committee (which were adopted by the Aviation Authority June 2010) to determine if modifications are necessary to accommodate an airport the size of LRO. If it is determined that the Minimum Standards should be modified, the appropriate changes will require review and approval by the Committee and the full Board. Once this process is complete, staff will proceed with the issuance of a new RFP. The Committee discussed the current Minimum Standards and requirements for aeronautical activities at the Mount Pleasant Regional Airport (LRO).

Chairman Pryor directed staff to research other comparable airports and determine the appropriate Minimum Standards.

Director Stevens informed the Committee the Authority has a month-to-month Agreement (purchase order) with Atlantic Aviation (formerly known as Mercury) to operate the FBO at LRO. The Authority pays Atlantic Aviation $5,000 per month for management services, which is deducted from net revenue. Atlantic provides fueling services, management of the airport with specific hours of operations/seven days per week and the rental of T-hangers. Atlantic Aviation has been very cooperative and expressed a desire to continue. Atlantic also operates one of two FBOs at Charleston International Airport (CHS) and the FBO at Charleston Executive Airport (JZI).

C. Presentation: Gary Davis – DavisAir, Inc.

Mr. Davis made a proposal of interest in managing the Mount Pleasant Regional Airport.

II. EXECUTIVE SESSION DISCLAIMER

Authority Board meetings are open to the public; however, exceptions to the open meeting policy may occur from time to time when a member of the Authority Board makes a motion to enter into Executive Session regarding an item listed on the published meeting agenda. In compliance with existing provisions under State law, the motion for Executive Session must be approved by the Authority's Legal Counsel and voted on by all present Board members.

The Committee did not go into Executive Session.

III. ADJOURNMENT

Chairman S. Pryor declared the meeting adjourned at 11:00 a.m.

Respectfully yours,

B. Spencer Pryor
Operations Committee Chairman