

CHARLESTON COUNTY AVIATION AUTHORITY

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CHARLESTON COUNTY AVIATION AUTHORITY CHARLESTON INTERNATIONAL AIRPORT MONDAY, APRIL 29, 2013 1:00 P.M.

SPECIAL BOARD MEETING MINUTES

The Charleston County Aviation Authority held a Board meeting on Thursday, April 29, 2013, in the offices of the Aviation Authority.

Members present were Messrs. Savage, S. Pryor, T. Pryor, Richter, Stavrinakis, Swails, and E. Summey (proxy for K. Summey).

Staff present were Mses. Stevens, Alexander, Beaman, McGhee, and Messrs. Brammer, Britnell, Carew, Connell, Fann, Goodstein, New, and Tracey.

Others present were Tom Skinner and Kent Thames (Austin-Hitt); Tom Theobald and Greg Billingham (Fentress Architects); George Perinis, Len Dillinger, Ken Burger, and Michael Grandelski, (Baker); Dinos Liollio and Michael Watson (Watson Tate Savory Liollio); Alex Haynes (Alex Haynes Consultants); Jim Killingsworth (S&ME); Maurice Washington (Trust Management); Rodney Williams (Williams Associates); Lauren Ratcliff (CRBJ); and Warren Wise (Post and Courier).

CALL TO ORDER

Chairman Savage called the meeting to order at approximately 1:10 p.m.

GENERAL DISCUSSION

A. Construction Administration Services

George Perinis with Michael J. Baker, Jr., Inc. presented the recommendation of Fentress Architects Ltd. to provide Construction Administration Services for TRIP.

T. Pryor moved, seconded by L. Richter that the Board approve Baker's recommendation of Fentress' proposal to provide Construction Administration Services following the scope of work they have previously submitted for \$8,060,460.85 authorizing \$7,000,000 at this time and reserving the remaining \$1,060,460.85 as a contingency amount, to be authorized by the Authority Board as needed as the project progresses. The motion did not pass.

E. Summey moved, seconded by S. Pryor that the Board approve Baker's recommendation of Fentress' proposal to provide Construction Administration Services following the scope of work they have previously submitted for \$8,060,460.85 authorizing \$7,000,000 at this time and reserving the remaining \$1,060,460.85 as a contingency amount, to be authorized by CCAA staff as needed as the project progresses. The motion was adopted 4-2. The vote was as follows:

Aye: E. Summey, B. Swails, M. Stavrinakis, S. Pryor

Nay: T. Pryor, L. Richter

B. Inspection and Testing Services

T. Pryor moved, seconded by E. Summey that the Board approve Baker's recommendation to award a contract for Special Inspections and Material Testing Services to Terracon in the amount of \$328,397.

Upon discussion of how Terracon was selected over S&ME, E. Summey withdrew his second and there was no other second.

E. Summey moved, seconded by B. Swails that the Board award a contract for Special Inspections and Material Testing Services to S&ME in the amount of \$330,926. The motion was adopted.

C. CMR Pre-Qualification of Sub-Contractors

Director Stevens reported that this item was discussed at the TRIP Committee meeting on April 24, 2013. The Committee tasked Baker to include in their monthly report a list of all pre-qualified subcontractors/vendors.

Chairman Savage stated that E. Summey, Chairman of the Governance Committee would be looking into the pre-qualification procedure along with other procedural items. E. Summey affirmed that he would coordinate with staff very soon and go over what rules we have in place as far as by-laws and policies in regards to the Authority and then call a meeting of the Governance Committee to discuss a path forward.

D. Work Authorization No. 5 with Austin | Hitt: Work Package 2 CGMP

At the Board Meeting on April 18, 2013, the Authority conditionally approved Work Authorization No. 5 with Austin | Hitt: Work Package 2 CGMP with the exclusion of Item IV.D.2 Sitework and Utilities Central Energy Plant-Infill A and Utility Corridor upon approval by the full Board of Item IV.B. Construction Administration Services & Item IV.C. Inspection and Testing Services.

T. Pryor moved, seconded by B. Swails that the Authority approve Work Authorization No. 5 with Austin | Hitt: Work Package 2 CGMP including Item IV.D.2 Sitework and Utilities Central Energy Plant-Infill A and Utility Corridor. The motion was adopted.

II. EXECUTIVE SESSION DISCLAIMER

Authority Board meetings are open to the public; however, exceptions to the open meeting policy may occur from time to time when a member of the Authority Board makes a motion to enter into Executive Session regarding an item listed on the published meeting agenda. In compliance with existing provisions under State law, the motion for Executive Session must be approved by the Authority's Legal Counsel and voted on by all present Board members.

III. ADJOURNMENT

Chairman Savage declared the meeting adjourned at approximately 1:50 p.m.

Respectfully yours,

The Honorable Lawrence E. Richter, Jr.

Secretary